

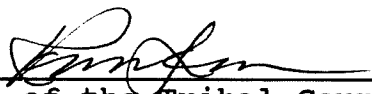
RESOLUTION OF THE  
WHITE MOUNTAIN APACHE TRIBE OF THE  
FORT APACHE INDIAN RESERVATION

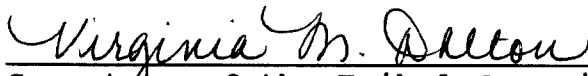
- WHEREAS, the White Mountain Apache Tribe is a federally recognized Tribe of Indians organized and incorporated pursuant to the Indian Reorganization Act [48 Stat 984];
- WHEREAS, the Indian Child Welfare Act of 1978 [25 USC Sections 1901 et. seq.] grants exclusive jurisdiction over matters which involve children found within the exterior boundaries of the Fort Apache Indian Reservation;
- WHEREAS, Section 2.1 of the White Mountain Apache Tribal Juvenile Code establishes jurisdiction over cases of Child Neglect, Child Abuse, Children in need of Supervision, and Delinquency;
- WHEREAS, the White Mountain Apache Tribe has expressed its interest [ORD. 124 Sec. 1] to provide for the care, protection, mental and physical development of the children of the Fort Apache Indian Reservation;
- WHEREAS, Child abuse and neglect is a major concern in the health care field and that child abuse and neglect have a pervasive and lasting negative impact on physical and mental health;
- WHEREAS, there exists a need to coordinate the multi-disciplinary efforts and services on the Fort Apache Indian Reservation to provide abused and neglected children with medical, legal, social, educational, protective and psychological services;
- WHEREAS, the agencies of the White Mountain Apache Tribal Social Services, the Indian Health Services, the White Mountain Tribal Juvenile Court, the Bureau of Indian Affairs Law Enforcement Division, the White Mountain Tribal Police Department, the White Mountain Apache Tribal Guidance Center, the Fort Apache Legal Aid, the White Mountain Apache Tribal Education Department and the Whiteriver Unified School District desire to coordinate services in the interest of children who are found within the exterior boundaries of the Fort Apache Indian Reservation.
- WHEREAS, the above named agencies have developed a policies and procedures document establishing a Child Protection Team (CPT) for the Fort Apache Indian Reservation;

WHEREAS, the Child Protection Team will fall under the auspices of the Inter-Agency Coordinating Committee, which will act as an overseeing body for the affairs involving the Child Protection Team.

BE IT RESOLVED the White Mountain Apache Tribal Council hereby formally recognizes and supports the establishment of the White Mountain Apache Child Protection Team.

The foregoing resolution was on September 09, 1992, duly adopted by a vote of nine for and zero against by the Tribal Council of the White Mountain Apache Tribe, pursuant to authority vested in it by Article V, Section 1 (i) (s) of the Amended Constitution and Bylaws of the Tribe, ratified by the Tribe June 27, 1958, and approved by the Secretary of the Interior on May 29, 1958, pursuant to Section 16 of the Act of June 18, 1934 (48 Stat. 984).

  
\_\_\_\_\_  
Chairman of the Tribal Council

  
\_\_\_\_\_  
Secretary of the Tribal Council

RECEIVED

SEP 16 1992

FORT APACHE INDIAN AGENCY  
WHITERIVER, ARIZONA

## I. CHILD PROTECTIVE SERVICE POLICIES

### A. White Mountain Apache Tribal Child Protective Services

The members of the Child Protection Team have gathered together in an effort to strengthen the reporting, investigating, treatment and prosecutorial aspects of child abuse, child neglect and child sexual abuse on the Fort Apache Indian Reservation.

The premise is that by coordinating their efforts, the member agencies can work to minimize the further victimization of our tribe's children.

This document is sanctioned under the auspices of the Inter-Agency Coordinating Committee; therefore, any changes or amendments to it are subject to the final approval of the Inter-Agency Coordinating Committee.

The Inter-Agency Coordinating Committee will ensure the effectiveness of the White Mountain Apache Child Protection Team through periodic reviews of the team's activities.

### B. Authority

The delivery of child protective services has been vested in the White Mountain Apache Tribal Social Services department, and is duly sanctioned by the White Mountain Apache Tribal Council as outlined in the Council Resolution Number 83-71 signed by a majority of Tribal Council members on March 3, 1983.

The Inter-Agency Coordinating Committee, which has been duly recognized by the White Mountain Apache Tribal Council as outlined in Resolution Number 03-91-82, is the controlling body for the Child Protection Team, and will exercise its power by overseeing the business of the team, regarding its appointments, etc.

In accordance with the May 7, 1987 Memorandum of Agreement between Indian Health Service and the Bureau of Indian Affairs, Indian Health Service is mandated to participate with other agencies in multi-disciplinary child protection teams on both an area and local level. Part 3, Chapter 13, Section 7 of the Indian Health Manual sets forth the I.H.S. policies and responsibilities that relate to the detection, management and prevention of child abuse and neglect.

### C. Mission Statement and Purpose

The purpose of child protective services is to preserve the strength and integrity of White Mountain Apache families that reside on the Fort Apache Reservation, and further, to protect the children of those families.

It should be understood by all that the mission and goal of the Child Protection Team is not, and never will be, to utilize the meeting times as a forum for personal debate, or for organizing political action.

The goal of the present Child Protective Services Department and Child Protection Team is to try to prevent the placement of children out of their homes and to preserve the unity of the family on the Fort Apache Reservation.

In keeping with this goal the Child Protection Team has chosen the Burden Basket as a symbol of our commitment to leaving our personal burdens at the door while we attend to the business of working for the good of those whose cases we have been assigned.

1. PURPOSE:

IT IS THE PURPOSE OF THE WHITE MOUNTAIN CHILD PROTECTION TEAM TO:

1. Ensure for the adequate provision of care, protection, mental and physical development of the children of the Fort Apache Indian Reservation, through the various child protection agencies;
2. Preserve the unity of the White Mountain Apache family;
3. Ensure that a program of supervision, care and rehabilitation will be available to those children who come within the provisions of the White Mountain Apache Tribal Juvenile Code;
4. Ensure prompt health and interventive services;
5. Ensure the provision of rehabilitation for victim, perpetrator and appropriate family members;
6. Take into full consideration religious and traditional preferences and practices during the disposition of a matter;
7. Ensure the provision of legal proceedings for enforcement of the White Mountain Apache Tribal Juvenile Code;
8. Ensure the application of the Indian Child Welfare Act of 1978 in all matters relating to the removal of a child from his, or her, home;
9. Achieve the foregoing purposes in the establishment of a Central Registry to identify and monitor cases of suspected child abuse and neglect.

2. OBJECTIVES:

IT IS THE OBJECTIVE OF THE WHITE MOUNTAIN CHILD PROTECTION TEAM TO:

1. Coordinate agency responsibilities and duties to plan and implement services for families in which abuse and neglect occur;
2. Ensure the efficiency of case management and utilization of

professional resources by coordinating efforts from various agencies;

3. Encourage the provision of community education in relation to child abuse and neglect and parental role models;
4. Provide for the analysis of current needs and available resources in the areas of child care and child protective services;
5. Aid in the development of programs and services which will emphasize the prevention of child abuse and neglect.

## II. CHILD PROTECTION TEAM PROCEDURES:

A. White Mountain Apache Tribal Child Protection Team: The Child Protection Team is mandated to meet weekly to review new referrals and progress on active cases of child abuse, child neglect and child sexual abuse.

EACH CHILD PROTECTION TEAM MEMBER, OR THE DESIGNATED ALTERNATE, SHALL BE REQUIRED TO ATTEND ALL CPT MEETINGS THAT ARE SCHEDULED. If a member, and the designated alternate, are absent for three meetings per calendar quarter without a valid excuse, that member, and the designated alternate, shall be dismissed from the team.

Excused absences include:

1. Illness, weather, emergency professional obligations, tribal obligations and familial emergencies.
2. If a member cannot make it to a meeting, that member shall assure the designated alternate will attend. The member will also notify the Secretary of the CPT, or the Chairperson.

B. Membership: The membership of the White Mountain Apache Child Protection Team is composed of professionals and para-professionals who are employed in positions that relate to child care services. The primary members and their designated alternates, appointed to serve on the Child Protection Team, are subject to the final approval of the Inter-Agency Coordinating Committee. These appointments will be made by the following agencies:

- TSS/CPS Supervisor
- Whiteriver Police Department
- IHS Medical Representative
- IHS Social Services
- BIA Law Enforcement
- Cibecue Clinic
- Apache Tribal Guidance Center/Tribal Health Authority

- School Representative
- FBI Representative (as needed)
- Tribal Prosecutor (as needed)
- Juvenile Probation Officer (as needed)
- Tribal Education Representative (as needed)

The duties and roles of the appointed members of the Child Protection Team shall be controlled by this document, the relevant tribal and federal laws, as well as the policies and procedures provided through the member's employing agency.

1. Selection of CPT Members: The selection of potential CPT members shall be based on their:

- a. Commitment
- b. Interest in working on behalf of children
- c. Knowledge of their profession
- d. Willingness to attend meetings
- e. Ability to maintain confidentiality
- f. Employing agency

2. Replacing a CPT member who Resigns: If a vacancy occurs in the CPT, a replacement will be appointed by the Inter-Agency Coordinating Committee, based on recommendations made by department heads...

- a. If a CPT member can no longer serve on the CPT, the departing member must give the Chairperson two week 's notice, and the designated alternate will attend meetings until a replacement is named.
- b. At the time a vacancy occurs within an agency, that department head shall designate a CPT replacement, whose appointment will be subject to official approval by the Inter-Agency Coordinating Committee.
- c. Other prospective CPT members shall follow the selection process.

C. Roles and Responsibilities of CPT members: It shall be the responsibility of the CPT to provide the following:

- 1. To review all referrals and active cases of child abuse, child neglect and child sexual abuse;
- 2. To review a Case Summary/Investigative Report, and identify resources to be involved;
- 3. To make recommendations for a plan of action;
- 4. To provide periodic review for all cases;

5. To make available upon request the provision of assistance, and support, for the case manager in order to facilitate a timely outcome;

D. Role of the Chairperson, Vice-Chairperson and Secretary: The designated head of the CPT shall be the Chairperson. Second in command shall be the Vice-Chairperson.

1. Chairperson-Functions and Responsibilities:

- a. Chair CPT meetings
- b. Develop agenda for CPT meetings
- c. Organize cases for presentation
- d. Communicate with the CPT Secretary
- e. Arrange four training sessions per year for the Child Protection Team

2. Vice-Chairperson-Functions and Responsibilities:

- a. Preside over CPT meetings in the absence of the Chairperson
- b. Develop agenda for CPT meetings in the absence of the Chairperson
- c. Organize cases for presentation in the absence of the Chairperson
- d. Communicate with the CPT Secretary in the absence of the Chairperson

3. Secretary-Functions and Responsibilities:

- a. Take minutes
- b. Prepares final agenda and distributes it to CPT members
- c. Notify CPT members of meetings, and other service providers, as needed
- d. Collect Case Summary/Investigative Report information
- e. Work with the Chairperson to distribute and collect the Case Summaries/Investigative Reports--with attached Confidentiality Statement

E. Selection of the Chairperson, Vice-Chairperson and Secretary: The Chairperson, the Vice-Chairperson and Secretary shall be nominated by the members of the CPT. Elections shall take place following nominations, with members voting by secret ballot. Elected officers shall serve a term of one (1) year. Elections shall take place annually at the first CPT meeting in October.

F. If the CPT cannot agree on its Officers, then the Inter-Agency Coordinating Committee may step in and appoint Officers.

G. Chairpeople will be elected for a period of one (1) year only, and will not be allowed to serve two (2) consecutive terms.

H. Case Summary/Investigative Report Review by the CPT: All cases referred to the Whiteriver Police Department and The White Mountain Apache Tribal Social Services Department will be staffed at the next CPT meeting. The team shall review the case to:

1. Assess referral and investigative information, child safety needs and current disposition of child;
2. Identify appropriate community resources and/or community resources utilized; recommend referral;
3. When requested, make recommendations regarding:
  - a. follow-up
  - b. immediate treatment
  - c. medical needs
  - d. psychological evaluations
  - e. problems with treatment
4. Identify follow-up date.

I. Follow-up CPT Case Review: Within 90 days, the CPT shall review the case investigation, look into treatment and/or the progress of treatment. The team will update the recommendations regarding the case.

Every active case will be reviewed at least every 90 days, or more frequently, as warranted by decision of the CPT.

#### J. CHILD PROTECTION TEAM MEETINGS:

1. Regular CPT Meetings:
  - a. Weekly CPT meetings shall be held every Wednesday.
  - b. CPT meetings will be held at the Fire Station, BIA Conference Room, or some other place, as needed.
  - c. CPT meetings will be held from 1:30 p.m. to 3:30 p.m.
2. Quorum: Five CPT members shall constitute a quorum.
3. Presenting Cases: All reported cases of child abuse, neglect or child sexual abuse will be presented at the CPT meetings in the following way:
  - a. Cases will be presented by the CPT agency representative, or the assigned CPS case worker, if requested.
  - b. Presenter will prepare a Case Summary/Investigative Report and submit it to the Secretary.
  - c. Case record will include: Date of referral, Case number (including year), Type of victim, Victim's name, Family Name and address, Places of Parents' Employment and respective phone numbers, Names, Dates of birth, Ages, and Schools attended for all the child members of the family, Names of all Collaterals contacted, Date of contact and their relationship to the victim, Brief statement of the problem being referred, Investigative Narrative, Alleged Perpetra-



tor's name, Conclusions of current investigation (i.e. Substantiated, unsubstantiated, or suspected), Referred for treatment (yes or no), If yes, where was the treatment done and on what date, Legal status (i.e. Was a petition filed; When; Hearing date; Result of hearing, etc.), Placement information, Case-worker's name, and Supervisor's signature.

K. Recording CPT Proceedings:

1. Secretary shall take minutes of each meeting;
2. Case Summaries/Investigative Reports shall be used for CPT meetings only. Summaries will be distributed at the beginning of the meeting and picked up after the closure of the meeting and disposed of.
3. Other record-keeping procedures:
  - a. Case Summaries/Investigative Reports will be maintained on each case within the Tribal Social Services Department.
  - b. Case Summaries/Investigative Reports will be stored at TSS/CPS on computer for tracking, data storage and follow-up when this becomes available.
  - c. The elected Secretary will be issued a code by TSS/CPS to access computerized Case Summary/Investigative Report information when it is available.

L. Procedure Regarding Breach of Confidentiality: At such times if it has been alleged that there has been a breach of confidentiality, the Chairperson will perform an informal investigation requiring that the person making the accusation approach the Chairperson and go together with the Chairperson to question the accused. If the situation is not resolved with an informal investigation, then the Chairperson:

1. Will conduct a full investigation of the alleged violation.
2. Will notify the administrative supervisor of the accused CPT member in writing and make recommendations regarding appropriate sanctions.
3. Will enforce appropriate sanctions imposed by the accused's administrative supervisor. Sanctions imposed will be based upon the policies in effect for the agency

the accused represents.

M. Procedure Regarding Confidentiality: It is important that each CPT member is advised of the confidential aspect of this position. In order for assurance that confidentiality is kept at all times the CPT shall:

1. Keep all records in a locked file at TSS/CPS; which will be accessible only to the CPT Chairperson and the Secretary.
2. Make sure that all CPT members sign a Confidentiality Agreement.
3. Strictly enforce the "Conflict of Interest" clause (Number 8) contained within the Confidentiality Agreement.

N. Procedures Regarding Non-CPT Members:

1. A non-CPT member will be allowed to attend a CPT meeting only to provide pertinent information relating to a case being presented;
2. A non-CPT member will be allowed to attend a CPT meeting to provide training;
3. A non-CPT member shall inform the Chairperson of their intentions to attend a meeting in advance of the upcoming meeting.

O. Stress Management for CPT members:

- a. The CPT Chairperson will be responsible for setting up at least four training workshops per year on Stress Management.
- b. The Chairperson will make available time to relieve stress at the end of each CPT meeting, or as needed.\*
- c. CPT members will be supportive of other CPT members in order to help relieve stress.

\* Ideas for things to do with the time at each meeting's end:

Do something FUN for the team as a group...  
Don't be afraid to be silly or outrageous...

Play games (eg. Pictionary, Charades, Put-the-Cuffs-on-the-Perp, Twister, Secretary Says, Hangman, Concentration, Spades, Circle Dance, Gag Gift Exchange, Snack Food Hunt, etc.)

Go for a local nature hike; have a picnic with sack lunches; have a coffee break; hold hands; give hugs; communicate about anything but what you discussed during the meeting; have everyone tell a new joke at each meeting; share a favorite quotation, prayer or poem, etc. RELAX, and remember the good of your purpose!

# CHILD PROTECTION TEAM

## CONFIDENTIALITY AGREEMENT

BY SIGNING THIS AGREEMENT, I AGREE AND UNDERSTAND THAT:

1. The tribal and federal legal requirements for keeping information confidential have been explained to me. I have received a copy of this information and understand what it means.
2. I understand confidentiality means that I cannot discuss any matter pertaining to any child abuse, child neglect and/or child sexual abuse case that I review as a member of the Child Protection Team except as allowed by law.
3. I understand further that the legal requirements of confidentiality mean that I cannot discuss any matter pertaining to Child Protection Team referrals with any member of my family, including my parents, children, spouse, aunts, uncles, cousins, or with any other person unless they are allowed access to such information by law.
4. I also understand that if I do not keep Child Protection Team referrals confidential, I shall be subject to immediate termination from the CPT; and that my supervisor will initiate any other disciplinary action as allowed by tribal and/or federal law and tribal personnel procedures.
5. I understand that it is my responsibility to report any suspected breaches of confidentiality within the Child Protection Team to the Chairperson of the CPT for further investigation.
6. I understand that it is my responsibility as a member of the Child Protection Team to keep the agency I represent informed of the STATUS of a case my agency refers without revealing confidential case information (eg. "The case is in the investigative phase at the current time.").
7. I hereby consent to the release of a copy of this document to my immediate supervisor at my regular place of employment.
8. I agree to notify the Child Protection Team, and will excuse myself from any meeting involving discussion of ANY case in which I have a CONFLICT OF INTEREST. A Conflict of Interest exists when I am too closely involved (due to familial or community ties) to be objective about a case under discussion.

CONFIDENTIALITY AGREEMENT

SIGNATURES:

\_\_\_\_\_  
Child Protection Team Member/Alternate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

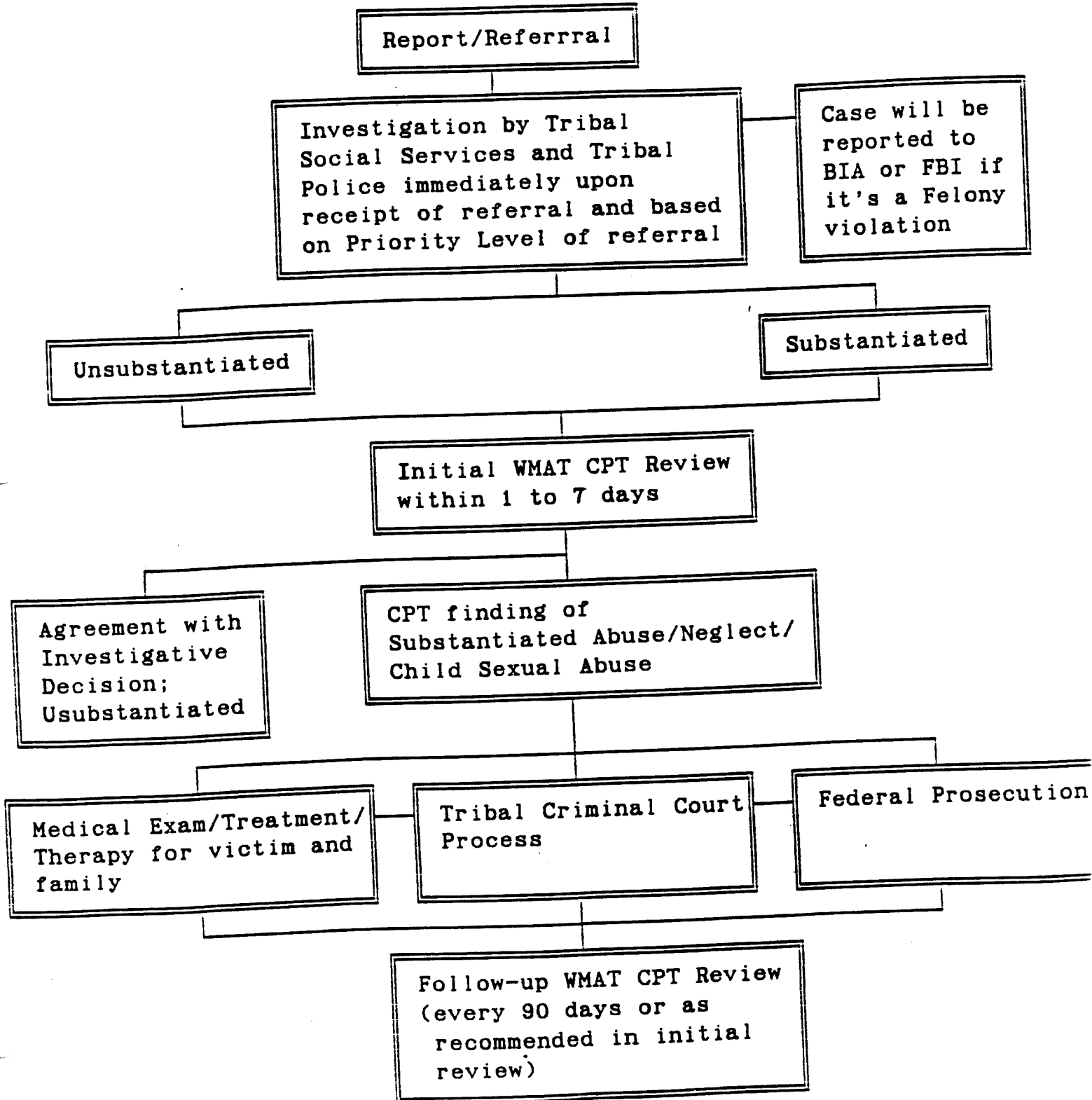
\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson - Inter-Agency Coordinating Committee

\_\_\_\_\_  
Date

# WHITE MOUNTAIN APACHE TRIBE

## CHILD PROTECTION TEAM FLOW CHART OF PROTECTIVE SERVICE DELIVERY



# MINUTES

CHILD PROTECTION TEAM

DATE: \_\_\_\_\_

The meeting was called to order by: \_\_\_\_\_ at \_\_\_\_\_

Members PRESENT were:

Members ABSENT were:

Topic	Discussion/Conclusions	Recommendation/Action	Followup/Tracking

Referral Date: \_\_\_\_\_

Type: Physical Abuse

Neglect

Date Initiated: \_\_\_\_\_

Sexual Abuse

Other


Family Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip: \_\_\_\_\_

Employment: \_\_\_\_\_ Ph. \_\_\_\_\_ (father)

Employment: \_\_\_\_\_ Ph. \_\_\_\_\_ (mother)

Names of children:	DOB	Age	School attended

Collaterals Contacted	Date	Relationship

Brief Statement of Referring Problem


Alleged Perpetrator Identification

Name: _____	Address: _____
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Investigative Narrative




New for 1992

AMENDMENT TO THE PROPOSED 1992 - 1993 TRIBAL HUNTING REGULATIONS

Proposed Season:

ARCHERY MULE DEER:

SEASON DATES: OCTOBER 24 THRU NOVEMBER 1, 1992  
BAG LIMIT: ONE (1) PER TAG HOLDER PER YEAR  
LEGAL DEER: ANTLERED MULE DEER ONLY  
NUMBER OF PERMITS: 50 (BONAFIDE TRIBAL MEMBERS ONLY)  
LEGAL TAKING DEVICE: ANY LEGAL BOW AND ARROW AS DESCRIBED IN 1.  
PERMIT COST: \$20.00 - A \$ 10.00 REBATE WILL BE PROVIDED  
UPON THE RETURN OF A HUNTER  
QUESTIONNAIRE.

\*\*\*\*\* ARCHERY TAGS WILL BE ISSUED ON A FIRST COME BASIS  
STARTING ON OCTOBER 5, 1992. EXCEPT FOR MANAGEMENT UNIT 8, WHICH  
WILL BE CLOSED TO ARCHERY MULE DEER, ARCHERY MULE DEER TAG  
HOLDERS MAY HUNT RESERVATION -WIDE.

\*\*\*\*\* ARCHERY TAG HOLDERS WILL NOT BE ELIGIBLE FOR THE GENERAL  
MULE DEER SEASON NOVEMBER 7 - NOVEMBER 19, 1992.