



**RESOLUTION OF THE
WHITE MOUNTAIN APACHE TRIBE OF THE
FORT APACHE INDIAN RESERVATION**

(Directing Use of TR-100 for All Travel)

WHEREAS, pursuant to Article IV, Section 1(a) of the Constitution of the White Mountain Apache Tribe, *inter alia*, the Tribal Council has the authority to represent the Tribe and act in all matters that concern the welfare of the Tribe; and

WHEREAS, all employees of the White Mountain Apache Tribe have a fiduciary duty to the Tribe such that there must be an accounting of all funds received and expended by employees and elected officials for purposes of travel undertaken for the business purposes of the Tribe; and

WHEREAS, the term "elected officials" means all members of the Tribal Council of the White Mountain Apache Tribe; and

WHEREAS, the term "employees" means all employees of the government of the White Mountain Apache Tribe and its commercial enterprises; and

WHEREAS, the TR-100 form sets forth the federal rates for hotel accommodations and per diem, and provides a schedule for accounting for all funds received and expended; and

WHEREAS, the Tribal Council finds that adoption of the federal rate will provide substantial cost savings to the Tribe; and

WHEREAS, the Tribal Council finds that the TR-100 form and rates therein should be required of all employees and elected officials for purposes of accounting for all travel funds received and expended, and that such accounting is in the best interests of the Tribe.

BE IT RESOLVED by the Tribal Council of the White Mountain Apache Tribe that:

1. The TR-100 form and rates therein for hotel accommodations and per diem is hereby adopted. Any funds advanced for the purposes of travel shall be calculated according to the TR-100 rates.
2. All employees and elected officials undertaking travel are hereby required to account for all funds received and expended for such travel by utilizing the TR-100 form, and attaching each receipt for any expenditure made.
3. Any employee or elected official that has not expended all funds received for business travel is hereby directed to return such funds to the attention of the Accounting Department together with the TR-100 form. Failure to return such unexpended funds is a basis for discipline, including termination.

Resolution No. 08-2007-330

BE IT FURTHER RESOLVED by the Tribal Council of the White Mountain Apache Tribe that the Chairman, or in his absence, the Vice Chairwoman, is hereby authorized to execute any and all documents necessary to effectuate the intent of this Resolution.

The foregoing resolution was on August 21, 2007, duly adopted by a vote of FOUR for, ONE against and TWO abstentions by the Tribal Council of the White Mountain Apache Tribe, pursuant to the authority vested in it by Article IV, Section 1 (a), (b), (s), (t), and (u) of the Constitution of the Tribe, ratified by the Tribe September 30, 1993, and approved by the Secretary of the Interior on November 12, 1993, pursuant to Section 16 of the Act of June 18, 1934 (48 Stat. 984).


Chairman of the Tribal Council


Secretary of the Tribal Council